



How to obtain the Official Certificate of the MOOC-UGR on Federico García Lorca

This certificate may be requested by any participant of the MOOC-UGR who meets the qualifying conditions previously established for this purpose (conditions of certification). It may also be used by those participants who are currently enrolled at the University of Granada to apply for formal recognition of ECTS credits (for a cultural activity) via their centre's administrative office.

To apply for the Official Certificate, first the administrative fee established for the certification of MOOCs must be paid (as set out clearly in the FAQs). Along with payment, the following steps should be followed on the AbiertaUGR platform (<https://abierta.ugr.es>):

- Please complete the following user profile fields: full name and identity details (DNI, NIE, or passport) (very important).
- Next, click on the button at the top-right, "Obtain certificate".
- Now please watch the video tutorial, which explains the payment process, step-by-step.
- The tutorial explains each step involved in making your payment, which covers the costs of administering your certificate. Payment of this fee is made exclusively via a bank POS transaction. The amount of the transfer must be exactly 36€.
- The payment procedure must be carried out between and This deadline is non-extendable.

Once the payment window closes, it will take several days for the certificates to be electronically signed and issued, as this procedure involves several services and units of the University of Granada. Once the certificates are available, an announcement will be made through the AbiertaUGR Platform. Participants will be able to download their own certificate by accessing the platform and clicking on "**Download your Certificate**", which will appear in the upper right-hand corner of your screen.